



Doctoral Charter of Hassan II University of Casablanca

Doctoral Studies Pole (UH2C)

Adopted by the University Council on December 18, 2025

Article 1: This Doctoral Charter is established in accordance with the provisions of the National Standards for Scientific and Pedagogical Norms of the Doctoral Cycle (CNSPDC), as set out in Decree No. 1886.23 of 26 Muharram 1446 (August 1, 2024).

Article 2: This Charter sets forth the provisions, principles, and guidelines governing the entire doctoral cycle, from the selection of the thesis topic to enrollment, re-enrollment, authorization for defense, and the awarding of the doctoral degree and, where applicable, its supplement.

It defines the mutual commitments of the doctoral candidate, the thesis supervisor, the head of the host research structure, the head of the institution, the Director of the Doctoral Studies Center (CEDoc), and the Director of the Doctoral Studies Division (PEDoc). These commitments are grounded in ethical principles consistent with applicable regulations and international academic standards. The Charter aims to ensure excellence in doctoral research.

Its provisions notably cover:

- Enrollment and re-enrollment in doctoral training;
- Working conditions necessary for conducting research;
- Supervision and monitoring of the thesis;
- Rights and responsibilities of stakeholders;
- Conditions and procedures for thesis defense and extension;
- Management of intellectual property;
- Mediation procedures.

Article 3: This Charter guarantees the necessary conditions for the doctoral cycle, which constitutes a structured program of scientific research and training leading to the doctoral degree, in accordance with CNSPCD standards.

The doctoral cycle consists of research work and mandatory training designed to enable the doctoral candidate to acquire the knowledge, skills, and competencies required to conduct and successfully complete research, in accordance with standards of scientific quality, methodological rigor, and critical thinking, as well as proficiency in languages and communication.

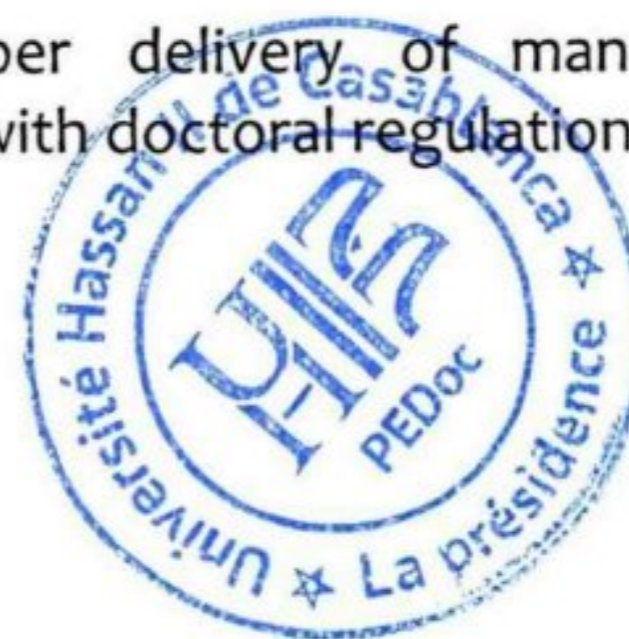
The PEDoc, the CEDoc, and the host institution commit to ensuring compliance with the provisions of this Charter throughout the entire doctoral process, up to the thesis defense.

Upon signing this Charter, the doctoral candidate undertakes to comply with all its provisions and declares that they have been enrolled only once in a doctoral cycle at the national level.

Where part of the research is conducted in partnership with another university or institution, the latter must also be a signatory to this Charter.

Signatories and their Commitments

- **The Doctoral Candidate:** Undertakes to carry out the defined research project and to complete all required training, scientific activities, and research work. The candidate may also be required to participate in additional academic activities at the request of the host institution.
- **The Thesis Supervisor:** A Professor of Higher Education, Associate Professor with accreditation, or Associate Professor in medical faculties, responsible for supervising the doctoral research and monitoring progress. The supervisor must belong to an accredited research structure affiliated with a doctoral program.
- **The Co-supervisor:** Participates in the supervision of the doctoral candidate where applicable.
- **The Head of the Host Laboratory:** Ensures the proper integration of the doctoral candidate and the quality of working conditions. Validates research topics in coordination with CEDoc and PEDoc, taking into account available resources.
- **The Head of the Institution:** Ensures implementation of the accredited doctoral program in coordination with CEDoc and PEDoc.
- **The Director of CEDoc:** Oversees the proper delivery of mandatory and complementary training and ensures compliance with doctoral regulations.



I. Enrollment, Re-enrollment, and Extensions

Article 4 : To enroll in a doctoral program, the applicant must hold a Master's degree, a specialized Master's degree, or an equivalent qualification recognized by the competent governmental authority, and must meet the admission criteria defined in the accredited doctoral program.

Article 5 : Admission to the doctoral cycle includes:

- Submission of an application via the university's electronic platform;
- Pre-selection of candidates;
- A written and/or oral examination before a selection committee.

Enrollment becomes final once administrative validation is completed.

Article 6 : Upon enrollment, the doctoral candidate must be informed of:

- Conditions for thesis preparation;
- Available logistical and financial resources;
- Safety and security conditions within the host laboratory.

Article 7 : Any doctoral candidate engaged in professional activity must declare their status through the doctoral management platform. Employed candidates are subject to the same requirements as all doctoral candidates.

Article 8 : Enrollment takes place between July 1 and October 31 each year. Re-enrollment occurs between July 1 and September 30, subject to evaluation of research progress.

Article 9 : The doctoral cycle lasts three years. Extensions may be granted under exceptional circumstances:

- Up to two additional years by the head of the institution;
- A final extension by the University President.

Article 10 : Requests for extension must include a detailed progress report and justification. Approval is subject to meeting publication and training requirements as defined by national standards.

II. Supervision and Monitoring of the Thesis

Article 11 : The thesis supervisor ensures supervision in accordance with this Charter and principles of scientific ethics.



Article 12: The doctoral candidate is affiliated with an accredited research laboratory and must comply with institutional regulations and scientific ethics.

Article 13: In addition to research activities, the doctoral candidate must complete all scientific and pedagogical activities provided within the framework of mandatory training, including scientific, linguistic, digital, and transferable skills training, in accordance with the CNSPCD credit system.

The candidate may also benefit from complementary training.

Participation in assessments related to complementary training is conditional upon effective attendance of at least 50% of the total hours of each module.

The doctoral candidate must validate mandatory modules by obtaining a minimum grade of 10 out of 20 for each module. No module may be validated by compensation.





Distribution of Credits for Mandatory Training:

	Research Work	Courses and Activities (30 credits):		
		Disciplinary Courses	Languages, digitalization and certification	Power Skills
Year 1	Doctoral Thesis: 150 credits	M1. Scientific Research Methodology (5 credits)	Languages (6 credits): M2: Thesis Writing Language M3: Foreign Language	M4. Pedagogical Innovation (3 credits)
Year 2		M5. Courses related to the thesis topic (5 credits)	M6. Digitalization (3 credits)	M7. Introduction to Artificial Intelligence and Intellectual Property (3 credits)
Year 3			M8. Courses outside the thesis topic (3 credits) M9. History of Science (2 credits)	

Article 14 : An Associate Professor may participate in co-supervision under the supervision of the thesis supervisor, who must be a permanent member of the accredited research laboratory.

In the event of dispute, death, or retirement of the thesis supervisor, the director of the host laboratory shall propose, within a maximum period of six months, a new supervisor from the same research structure. This proposal must be validated by the Director of the PED and the heads of the concerned institutions.

In the event of transfer of the thesis supervisor to another university, doctoral candidates may be transferred in accordance with applicable legislation.

In the event of withdrawal of accreditation of a laboratory, the head of the institution ensures the reassignment of doctoral candidates to a new accredited laboratory, in coordination with the Director of the CED and the Director of the PED.

Article 15: In the case of co-supervision, this must be mentioned in all administrative documents related to the doctoral candidate.

The thesis supervisor remains solely responsible for all stages of supervision.

Article 16: A thesis prepared in partnership (joint supervision) with another institution must be governed by a cooperation agreement signed by all parties.

In the case of national co-supervision with another institution, a formal agreement must be established and signed by both institutions.

Article 17: For each re-enrollment, the doctoral candidate must present progress reports and research results according to a predefined schedule.

In the case of partnership, the progress report is prepared jointly with partner co-supervisors.

Article 18: Any reorientation of the research topic must be agreed upon between the doctoral candidate and the thesis supervisor and validated by the director of the host laboratory.

A significant change of topic is only permitted during the first two years of doctoral enrollment.

III. Conditions for Thesis Defense

Article 19: The procedures for thesis defense, awarding of the doctoral degree, and the issuance of the diploma supplement are governed by the applicable regulations and CNSPCD standards.

Article 20: The name of the thesis supervisor must appear among the co-authors of any publication resulting from the doctoral research.

All scientific publications must be made under the official affiliation of the university:

- Hassan II University of Casablanca
- Université Hassan II de Casablanca
- جامعة الحسن الثاني بالدار البيضاء



Article 21 : Authorization for defense by the thesis supervisor takes the form of a reasoned report highlighting the originality and scientific contributions of the research work.

Article 22 : In the case of a sixth-year enrollment, the complete defense file must be submitted no later than March 31 of the concerned year, and the defense must be held no later than October 31.

For candidates completing requirements in the third year, submission takes place between March 1 and June 30, with defense scheduled between July and October.

Article 23 : Following defense, the jury issues one of the following decisions:

1. Acceptance without revisions, with distinction (Passable, Honorable, or Very Honorable);
2. Acceptance with minor revisions;
3. Acceptance with major revisions (to be completed within one month);

In case of rejection, a report is issued, and the candidate may defend again within six months.

Article 24 : The doctoral degree is awarded after:

- Submission of the defense report with a favorable opinion;
- Submission of the final corrected thesis;
- Validation of 180 credits (150 research + 30 training).



Article 25 : A diploma supplement may be issued, detailing training, language proficiency, digital skills, and additional activities.

IV. Valorization of Research Results

Article 26 : The thesis supervisor must promote the dissemination and valorization of the doctoral candidate's work while ensuring compliance with ethics and intellectual property regulations.

Article 27 : The doctoral candidate must comply with national legal requirements regarding data protection and confidentiality.

The defended thesis must be deposited by the PED with the National Center for Scientific and Technical Research (CNRST) within 30 days following the defense.

V. Dispute Resolution

Article 28 : The doctoral process is based on a voluntary and reciprocal relationship between the doctoral candidate and the thesis supervisor.

In case of dispute, the laboratory council acts as mediator.

Article 29 : The Director of the CED is responsible for resolving disputes. If involved, the Director of the PED assumes this role within a maximum period of six months.

Article 30 : If the dispute persists, the CED or PED council takes appropriate decisions based on formal reports and the positions of all parties.

Final Note

In accordance with Decree No. 1886.23 of August 1, 2024, this Charter applies to “New Generation” doctoral candidates enrolled from the 2023–2024 academic year onward.

It also applies to doctoral candidates enrolled in 2022–2023 benefiting from the PASS doctoral grant, who are subject to the same regulatory, scientific, and pedagogical provisions.





Signatures :

Each signature must be preceded by the statement: **“Read and approved”**

The Doctoral Candidate	The Thesis Supervisor
The Head of the Host Research Structure	The Head of the Institution
The Director of the CEDoc/PEDoc	